

STATE OF CALIFORNIA
CORRECTIONAL HEALTH CARE SERVICES
 8260 Longleaf Drive, Building D, Elk Grove, CA 95758



ADDENDUM 2

Request for Proposal (RFP) #13-00024
On-Site Dialysis Services at San Quentin State Prison
RESPONSES TO BIDDERS QUESTIONS

To: All Prospective Bidders,

This addendum is issued in response to questions that have been brought forth by potential bidders. The questions and answers contained in this Addendum constitute an amendment to this RFP.

Question #	Question	Answer
RFP - Q1	Would it be possible for us to receive the attached RFP in either a Word document file (preferable), or an unprotected PDF file?	The San Quentin State Prison On-Site Dialysis Services RFP Bid 13-00024 is available electronically in Adobe Acrobat format, the official version is the one posted on CCHCS' web site at: http://www.cphcs.ca.gov/project_rfp.aspx and on the Department of General Services' website: California State Contracts Register, http://www.BidSync.com .
RFP – Q2	Are we permitted to send the following documents to you via email?	Both the Proposer Questions and the Letter of Intent can be sent via email to Sabrina.Johnson2@cdcr.ca.gov by the dates specified in the RFP, section 1.6 Key Action Dates.
RFP – Q3	Due to our inability to attend the site tour, and the denied request to view the site at a later time, we are requesting the due date for this solicitation be moved to January 20th. This gives us ample time to make arrangements for viewing the floor plans as well as formulating a clear understanding of how the room is set up.	The California Correctional Health Care Services (Medical Contracts) will not be extending the deadline of the proposal due date of December 17, 2013. We are creating an addendum to the RFP to allow for vendors to review the floor plans of the dialysis unit. Should you wish to view the floor plans of the SQ dialysis unit, you are encouraged to contact the Bid Representative to schedule a time to review them.
RFP – Q4	I think you should be aware that the due date listed on BidSync is January 6th. You may want to clarify this as we had Jan 6th listed on our calendar. I understand that the RFP states December 17th.	The "Time End" date listed on BidSync is the date the contract will be awarded which is January 6, 2014.
RFP – Q5	Given the square footage of the Dialysis Unit, can portable tanks be used in place of the Reverse Osmosis (RO) system?	Due to the size of the Dialysis Unit, portable Reverse Osmosis (RO) tanks are recommended in place of a permanent Reverse Osmosis (RO) system.
RFP – Q6	In SQ's facility, how are we going to handle the drain in the ISO room?	Based on licensing requirements, SQ is prepared to install a connection at the drain located below the clean sinks, for use as an easy connection for waste disposal. If installing a connection at the drain located below the clean sink in the ISO room is not adequate or allowable under licensure for use with waste disposal, SQ can provide a free standing/portable hand washing unit within the ISO room for use as a clean sink.

Question #	Question	Answer
RFP – Q7	To confirm, will a drain be installed; or a water connection to connect our machines in order to discard waste?	SQ's Dialysis Unit currently has four (4) sinks within the dialysis suite; one (1) of which in the ISO room and the other three (3) are located within the dialysis suite main room with two (2) at the chair side locations and the other located near the room's entrance. If allowable under the licensing requirements, SQ can install a connection at the drain located below the clean sinks, for use as an easy connection for waste disposal. The two (2) chair side sinks in the main room can be used as dirty sinks for waste disposal and the third (3rd) sink in the main room located next to the entrance can be used as a clean sink for hand washing.
RFP – Q8	Is it possible to install a sink or water connection in one of the two storage rooms for Biomed to work on machines?	Yes. SQ will install a water connections at the sink located in the "prep room" which is directly across the hallway from the dialysis suite for use by Biomed and Dialysis Technicians
RFP – Q9	Is there an eye wash station onsite at SQ's facility; can one be added to the clean sink?	There is an eye wash station located across the hallway from the dialysis suite. An eyewash adaptor/attachment can be installed at any clean sink, and /or portable/wall-mount eyewash units can also be obtained and installed as needed.
RFP – Q10	Will SQ install a clean sink in the ISO room for hand washing?	If installing a connection at the drain located below the clean sink in the ISO room is not adequate or allowable under licensure for use with waste disposal, SQ can provide a free standing/portable hand washing unit within the ISO room for use as a clean sink and/or look into installing an additional permanent sink for either clean or dirty use.
RFP – Q11	The number of inmates at SQ is currently 4,500. What is the number of inmates forecasted for the next three years?	The current inmate population of SQ stands at 4107. The overall departmental population is projected to decline over the next 18 months and then have a steady increase. The overall projections for the departmental populations does not show individual prison population projections
RFP – Q12	Would you please provide the estimated number of inmates in need of dialysis?	The estimated number of patients in need of dialysis services will vary based upon SQ Reception Center intake. CCHCS cannot guarantee patient numbers; however, the maximum number of possible dialysis patients for any given month will be eighteen (18). Since the SQ Reception Center is a temporary classification patient counts are transient number, as inmate/patients are processed through SQ with a resulting endorsement between 30-90 days.
RFP – Q13	Will inmates from surrounding prisons travel to SQ for treatment? If so, which prisons will be included, and when would this transport begin?	Patient movement is dependent on the case factors of the patients in need of dialysis services and their housing requirements. The institutions involved would be those within traveling time of not more than 2 hours.
RFP – Q14	What happens in the event of a prison lockdown, how, where, and how long are DVA employees escorted out during that time?	In the event of a lockdown, the movement of staff is guided by the institution's Emergency Operations Plans. Once staff movement into and out of the institution is allowable, contract/registry staff are typically released first. The "how long" part of the question is case specific and is dependent on the circumstances of each incident.
RFP – Q15	Does the prison provide insurance/coverage for personal safety threats for the Proposer's employees?	No. CDCR/CCHCS does not provide insurance for contractors. Insurance and liability is covered within the terms of the contract.

Question #	Question	Answer
RFP – Q16	How will we know that the supplies coming to the prison by external vendor will be correctly sorted at the medical warehouse?	Once the contract is awarded, the vendor management staff, CCHCS Health Care staff and the institutional warehouse staff will need to arrange and outline the logistics with the contractor. A process that works for everyone we'll be mapped out and implemented.
RFP – Q17	Who is going to provide drugs (e.g., Epogen, Hectoral, Venofer, etc.)?	All specialty medications not specifically noted in Section 8. H of the Scope of Work for this solicitation will be provided by CDCR/CCHCS.
RFP – Q18	Would you please confirm and elaborate on the Social Worker being required to have weekly counseling sessions?	The Licensed Clinical Social Worker (LCSW) shall provide weekly counseling sessions with dialysis patients in accordance to CMS Medicare guidelines and patients needs.
RFP – Q19	Is providing a Registered Dietician and Social Worker (LCSW) services/communication through Telemedicine/Skype an option?	SQ has the capability to provide telemedicine services however all dialysis services and staffing must be provided in accordance with Title 22 and CMS Conditions for Coverage dated 4/15/2008.
RFP – Q20	Where are the labs done and how are the results communicated to the unit?	Specimens are drawn onsite, and then sent offsite to Quest Labs for processing, both basic and complex. All results are communicated and reported via Quest's Care360 system, and after-hours & STAT labs are also confirmed via fax.
RFP – Q21	What type of internet access connection is there at SQ (T1, DSL, etc.)? We need data ports next to the chairs for our computers.	SQ has a DS-3 and/or T-3 at 45 Mb/s data connections. Hard lines are located at the chair sides and additional data ports can be installed as needed.
RFP – Q22	Would you please confirm who will be responsible for provision of the Nephrologist?	The Nephrologist will be provided by CDCR/CCHCS. A description of CDCR/CCHCS responsibilities can be found on Pages 11 of the Scope of Work for the RFP.
RFP – Q23	Would you please confirm who will be responsible for biohazard waste removal?	CDCR/CCHCS will be responsible for biohazard waste removal. The biohazard disposal and storage is located down the hall from the Dialysis Unit.
RFP – Q24	What is the required orientation for dialysis staff member?	CDCR/CCHCS requires dialysis staff members to undergo annual block training which is 16 hours per year. In addition, CDCR/CCHCS offers supplementary training for dialysis staff members as needs arise. CDCR/CCHCS also provides a Contractors handbook for newly assigned staff members to review and sign off prior to start-up as well as an IT information security awareness program that takes 1-2 hours for staff to complete.
RFP – Q25	With Exhibit B-1 Rate Sheet being a locked Excel worksheet tab, will we be able to include other costs (e.g., Maintenance Fees) and other information as an "appended" (second) worksheet tab in Exhibit B-1?	CDCR/CCHCS seeks bids for an all-inclusive dialysis services rate.

If you have any questions or need assistance regarding this solicitation, please contact Sabrina Johnson the Bid Representative at Sabrina.Johnson2@cdcr.ca.gov.

Please continue to check these websites for updates to the RFP and corresponding documents:

http://www.cphcs.ca.gov/project_rfp.aspx

or

www.BidSync.com