



VOLUME 10: PUBLIC HEALTH & INFECTION CONTROL	Effective Date: 06/2013
CHAPTER 2	Revision Date: 12/2016
10.2.2: PUBLIC HEALTH DISEASE REPORTING PROCEDURE	Attachments: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

I. PROCEDURE OVERVIEW

California Correctional Health Care Services (CCHCS) health care providers in California Department of Corrections and Rehabilitation (CDCR) institutions shall report public health diseases to the Local Health Officer (LHO) and to the CCHCS Public Health Branch (PHB).

II. DEFINITIONS

California Department of Public Health, 110a, Confidential Morbidity Report: The official state form for reporting Title 17 reportable diseases. The form is completed by CCHCS for all Title 17 reportable diseases except Tuberculosis (TB), Human Immunodeficiency Virus (HIV), and Acquired Immunodeficiency Syndrome (AIDS).

Correctional Facility Tuberculosis Patient Plan: The official state form developed by the CCHCS PHB in consultation with California Department of Public Health (CDPH) to collect information on patients with suspect or confirmed TB.

Health Care Provider: A Medical Doctor, Doctor of Osteopathy, Doctor of Podiatric Medicine, Clinical Psychologist, Marriage and Family Therapist, Dentist, Clinical Social Worker, Nurse Practitioner, or Physician Assistant.

Local Health Officer: Any one of the 61 legally appointed physician health officers in California, one for each of the 58 counties and three cities of Berkeley, Long Beach, and Pasadena.

Preliminary Outbreak Reporting System: The electronic outbreak and disease reporting system developed at CCHCS and available to public health nurses or their designees in CDCR institutions.

Reportable Disease: A disease or condition that is mandated by law to be reported to the LHO for the jurisdiction in which a patient resides.

III. RESPONSIBILITIES

The Chief Executive Officer or designee of each institution is responsible for the implementation, monitoring, and the evaluation of this policy.

IV. PROCEDURE

A. Reporting Diseases of Public Health Significance to the LHO

1. All Title 17 reportable diseases, except TB, HIV, and AIDS must be reported to the LHO using the CDPH, Confidential Morbidity Report, 110a, <http://www.cdph.ca.gov/pubsforms/forms/CtrldForms/cdph110a.pdf>.
2. TB suspect and confirmed cases shall be reported to the LHO using the Correctional Facility Tuberculosis Patient Plan (CFTP). This form includes all of the information required to be reported to the LHO per Health and Safety Code. The CFTP shall be updated and re-submitted whenever a TB suspect is confirmed with TB disease; is notified of new, crucial laboratory results; initiates, changes, discontinues, or completes

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- TB treatment; is hospitalized in the community; or is transferred between institutions, paroled, or discharged.
3. HIV infection and AIDS cases shall be reported by traceable mail or person-to-person transfer within seven calendar days by completion of the HIV/AIDS Case Report CDPH 8641A, Adult HIV/AIDS Case Report, <http://www.cdph.ca.gov/pubsforms/forms/CtrldForms/cdph8641a.pdf> available from the LHO.

B. Reporting Diseases of Public Health Significance to the CCHCS PHB

1. Outbreaks of any reportable disease shall be submitted to the PHB using the web-based Preliminary Outbreak Reporting System (PORS). Institutions new to PORS can submit an IT Solution Center ticket to gain workstation access to PORS.
2. Individual cases or outbreaks of other diseases of public health significance that require investigation because they pose a risk of infection to patients or staff or because they may be sentinel events heralding outbreaks shall be reported to the PHB using PORS.
3. TB suspect and confirmed cases shall be reported by CFTP to the PHB whenever a TB suspect is identified; is confirmed with TB disease; is notified of new, crucial laboratory results; initiates, changes, discontinues, or completes TB treatment; is hospitalized in the community; or is transferred between institutions, paroled, or discharged.
4. Institutions shall report additional diseases or conditions by request of the PHB, and by the mechanism specified by the PHB.

V. REFERENCES

- California Health & Safety Code, Division 105, Part 1, Chapter 2, Section 120130, Division 105, Part 1, Chapter 4, Section 120295, and Division 105, Part 5, Chapter 1, Sections 121361–121375.
- California Code of Regulations, Title 16, Division 13, Article 6, Sections 1364.10–1364.11.
- California Code of Regulations, Title 17, Division 1, Chapter 4, Sub Chapter 1, Article 1, Sections 2500 and 2641.5–2643.20.
- California Department of Public Health, “Title 17, California Code of Regulations (CCR) §2500, §2593, §2641.5-2643.20, and §2800-2812 Reportable Diseases and Conditions” Retrieved from: https://www.cdph.ca.gov/HealthInfo/Documents/Reportable_Diseases_Conditions.pdf
- California Department of Public Health/California Tuberculosis Controllers Association Joint Guidelines, “Guidelines for Coordination of TB Prevention and Control by Local and State Health Departments and California Correctional Health Care Services.”