



CALIFORNIA CORRECTIONAL HEALTH CARE SERVICES

VOLUME 9: PHARMACY SERVICES	Effective Date: 2/08
CHAPTER 2	Revision Date (s): 12/13
9.2 PHARMACY LICENSING REQUIREMENTS	Attachments: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

I. POLICY

Each California Department of Corrections & Rehabilitation (CDCR) pharmacy shall have a valid, current pharmacy permit issued by the California State Board of Pharmacy. Pharmacies preparing intravenous admixtures shall have an additional valid Sterile Compounding Permit issued by the California State Board of Pharmacy.

II. PROCEDURE

1. The institution’s Chief Executive Officer (CEO), Chief Medical Executive (CME), or Chief Support Executive (CSE) shall be designated as the Administrator/Corporate Officer on the pharmacy permit. Additionally, the institution’s CME may be identified as the Medical Director on the permit. Any changes in the Administrator/Corporate Officer or Medical Director must be reported to the California State Board of Pharmacy within thirty (30) days of the change.
2. The Pharmacy Services Manager or Pharmacist II shall be designated as the Pharmacist in Charge (PIC) on the permit in accordance with California statutory and regulatory requirements. Any change in the PIC must be reported in writing to the California State Board of Pharmacy within thirty (30) days of the change.
3. The current permit shall be posted in the pharmacy in conspicuous view.
4. The PIC shall be responsible for the annual renewal of the pharmacy permit as follows:
 - a. Ensure that all information on the permit is current upon receipt of the renewal notice from the California State Board of Pharmacy.
 - b. Sign the renewal notice and obtain the required signature of the Administrator/Corporate Officer or Medical Director.
 - c. Return the renewal notice to the California State Board of Pharmacy.
 - d. If the renewal notice is not received from the Board within thirty (30) days of the renewal date, the PIC is responsible to commence and complete the renewal process with the California State Board of Pharmacy as listed below:

CALIFORNIA STATE BOARD OF PHARMACY
 1625 North Market Blvd., Suite N-219
 Sacramento, CA 95834
 Tel: (916) 574-7900
 Fax: (916) 574-8618
www.pharmacy.ca.gov

III. REFERENCES

- California Code of Regulations, Title 16, Section 1709.1