



CALIFORNIA CORRECTIONAL HEALTH CARE SERVICES

VOLUME 4: MEDICAL SERVICES	Effective Date: 8/08
CHAPTER 12: EMERGENCY MEDICAL RESPONSE	Revision Date(s): 7/2/12
4.12.4: EMERGENCY MEDICAL RESPONSE TRAINING DRILL AND NURSING SKILLS LAB PROCEDURES	Attachments: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

I. PROCEDURE OVERVIEW

Implementation of this procedure will ensure:

- Institutional staff is properly trained according to emergency medical response guidelines
- Nursing staff is properly trained in nursing skills lab procedures

II. PROCEDURE

A. Emergency Medical Response Training Drills

1. The Chief Medical Executive (CME) or designee, the Supervising Dentist or designee, the Chief Nurse Executive/Director of Nursing (CNE/DON) or designee, the Chief Executive Officer (CEO), the Health Care Associate Warden, and the Warden or designee shall determine the location, time, and scenario of the drill.
2. The CME or designee is responsible for advising and coordinating with the Warden, the Supervising Dentist, and the Chief of Mental Health in advance of the scheduled drill.
3. The Chief of Mental Health or designee is responsible for advising the mental health staff of the impending drill and to ensure staff participation.
4. The Supervising Dentist or designee is responsible for advising the dental staff of the impending drill and to ensure staff participation.
5. The CEO or Warden or designee is responsible for setting up and maintaining control of the proper cardiopulmonary resuscitation mannequins and/or other necessary emergency medical response equipment at the designated drill location.
6. Institutional staff is required to respond immediately to all emergency medical response drills within their designated area.
7. Once the drill is initiated and staff is gathered, the CNE/DON, CME or designee will read the drill scenario to the staff participants. The participants will respond to the scenario as if they are responding to an actual emergency situation.
8. The custody, medical, or nursing designee shall ensure that the designated supervisor in charge of monitoring the drill utilizes and submits all appropriate forms.
9. Documentation required in an actual emergency situation will be completed during the drill scenario.
10. Immediately following the drill, the drill coordinator shall conduct a debriefing to allow the participants to evaluate their performance, incorporate lessons learned, and discuss any additional steps or components necessary to remedy identified deficiencies.

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11. The drill coordinator shall submit a report to the committee designated to review emergency medical response events. The report will include, but is not limited to the following:
 - Synopsis of the event
 - Date and time of the drill
 - Drill location
 - Participants involved
 - Time frames of all elements, e.g., response time from medical/custody
 - Areas identified as positive or appropriate interventions
 - Recommendations on areas needing improvement or training
 - Development of corrective action plan

B. Nursing Skills Lab

1. The nurse instructor shall ensure that emergency medical response skills labs are scheduled on the education calendar and all nurses have the opportunity to participate in the skills training.
2. A lab facilitator who may be the nurse instructor, supervising nurse, or other identified staff member will be available during designated lab hours.
3. Documentation of the skills lab training and/or remedial training provided will be completed on the in-service training form.
4. All skills lab training forms, materials, and documentation shall be maintained and tracked by the nurse instructor or designee.