

# CHAPTER 1

## Staffing Overview

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Medical, dental, public health and mental health services are provided in designated health care service delivery areas, such as Yard Clinics or Emergency Treatment Areas. Selected institutions have specialized care units, including the following:

- 1) General Acute Care Hospital
- 2) Skilled Nursing Facility
- 3) Correctional Treatment Center
- 4) Hospice
- 5) Mental Health Crisis Bed
- 6) Psychiatric Service Unit
- 7) Intermediate Care Facility
- 8) Outpatient Housing Unit
- 9) Enhanced Outpatient Program

The Health Care Manager (HCM) has overall responsibility for the delivery of these services. Health care staff include disciplines pertinent to each of the following areas:

- 1) Physicians:
  - Chief Medical Officer
  - Chief Physician and Surgeon
  - Physician and Surgeon
  - Chief Psychiatrist
  - Psychiatrist
- 2) Nursing:
  - Supervising Registered Nurse (SRN)
  - Registered Nurse (RN)
  - Medical Technical Assistant (MTA)
  - Senior Medical Technical Assistant (SMTA)
  - Licensed Vocational Nurse (LVN)
  - Nurse Practitioner (NP)
  - Nurse Instructor (NI)
  - Public Health Nurse (PHN)
  - Certified Nursing Assistant (CNA)
  - Licensed Psychiatric Technician (LPT)
- 3) Psychologists:
  - Chief Psychologist
  - Senior Psychologist
  - Clinical Psychologist
- 4) Other Mental Health classifications:
  - Psychiatric Social Worker

- Recreational (Activity), Physical and Occupational Therapist
- 5) Dentists:
- Chief Dentist
  - Dentist
  - Dental Assistant
- 6) Ancillary Services:
- Pharmacist
  - Pharmacy Assistant
  - Laboratory Technician
  - Laboratory Technologist
  - Radiology Technician
  - Respiratory Therapist
  - Clinical Dietitian
  - Podiatrist
  - Material and Stores Specialist
- 7) Health Records:
- Medical Records Director
  - Health Records Technician (HRT)
  - Medical Transcriber (MT)
  - Office Technician (OT)
  - Office Assistant (OA)
- Note: OTs and OAs may be stationed in the individual health care units, as well as in the health records department.
- 8) Administrative Staff:
- Correctional Health Services Administrator
  - Health Program Coordinator
  - Standards Compliance Coordinator
  - Associate Governmental Program Analyst

Each institution shall provide 24-hour health care coverage. After hours, health care shall be provided on an as-needed basis. Emergency services are always available. Nursing services are provided 24-hours per day, with the staffing ratio adjusted as needed for acuity and type of program provided at each individual institution. Staffing for all health care positions listed above are filled by California Department of Corrections personnel or contract/registry individuals. Staff requiring a license, as established by the State Personnel Board, shall maintain all licensure requirements at the time they are hired and throughout the length of their employment.