



# PSYCHIATRIC TECHNICIAN (SAFETY)

California Correctional Health Care Services



OPEN – CONTINUOUS FILING

### POSITION INFORMATION

Positions currently exist statewide with California Correctional Health Care Services (CCHCS).

A Psychiatric Technician (Safety), under general supervision, provides a basic level of general behavioral and psychiatric nursing care to patients or inmates who are mentally disordered offenders; participates in the overall psychiatric treatment program; facilitates the rehabilitation of patients or inmates; maintains order and supervises the conduct of patients or inmates; and does other related work.

### SALARY AND BENEFIT INFORMATION

Currently, as of July 1, 2017: \$5,200 - \$5,996 per month

For a summary of benefits, visit the California Department of Human Resources at:

<http://www.calhr.ca.gov/employees/pages/salary-and-benefits.aspx>

### WHO CAN APPLY

All applicants who meet the education and/or experience requirements as stated below may apply.

### MINIMUM QUALIFICATIONS

Possession of a valid license as a Psychiatric Technician issued by the California Board of Vocational Nurse and Psychiatric Technician Examiners (BVNPTE). (Applicants who are within four months of completing the Psychiatric Technician curriculum accredited by the BVNPTE will be admitted to the examination, but they must secure this license before they will be eligible for appointment.)

**Special Personal Characteristics:** An interest in and willingness to work at correctional facilities in the CCHCS; an understanding of the behavior of patients' or inmates' emotional stability; patience; tolerance; tact; alertness; neat personal appearance; and hearing and vision required for successful job performance.

**Special Physical Characteristics:** Possession and maintenance of sufficient strength, agility, and endurance to perform during physically, mentally, and emotionally stressful and emergency situations encountered on the job without endangering the health and well-being of the incumbent, fellow employees, patients, inmates, or the public.

CONTACT  
INFORMATION  
ON THE WEB

[www.cphcs.ca.gov](http://www.cphcs.ca.gov)

[www.ChangingPrisonHealthCare.org](http://www.ChangingPrisonHealthCare.org)

*The State of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right to family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding, and related medical conditions), and sexual orientation.*



**Psychiatric Technician  
(Safety)**

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**MINIMUM QUALIFICATIONS (Continued)**

**Drug Testing Requirement:** Applicants in this class are required to pass a drug-screening test. Testing of current employees who are applicants in an examination or who are transferring is permitted only if the person does not have a current appointment to a class for which drug testing is a requirement.

**EXAMINATION INFORMATION**

This examination consists of a Training and Experience Assessment weighted 100%. In order to obtain a position on the eligible list, a minimum rating of 70% must be attained.

**TRAINING AND EXPERIENCE ASSESSMENT  
WEIGHTED 100%**

**Knowledge of:**

1. Custody procedures and public and property protection policies;
2. Fundamentals of nursing care, general behavioral and psychiatric procedures, patient or inmate behavior, and mental health principles and techniques involved in the care and treatment of individuals or groups of developmentally or mentally disordered patients or inmates;
3. Current first-aid methods;
4. Medical terminology;
5. Pharmacology;
6. Cardiopulmonary resuscitation;
7. Management Assaultive Behavior techniques;
8. Hospital procedures.

**Ability to:**

1. Learn and apply sound judgment to situations including the protection of persons and property;
2. Apply basic nursing knowledge, skills, and attitudes;
3. Establish effective therapeutic relationships with developmentally or mentally disordered patients or inmates;
4. Recognize symptoms requiring medical or psychiatric attention;
5. Think and act quickly in emergencies;
6. Work with a treatment team to provide occupational, recreational, vocational, and educational therapy programs for patients or inmates;
7. Follow directions;
8. Keep appropriate records;
9. Develop clear and concise reports of incidents;
10. Analyze situations accurately and take effective action.



#### HOW TO APPLY AND TEST

The Application and Training and Experience Assessment (T&E) are available on the internet. Applicants respond to questions regarding their ability to meet minimum qualifications, provide contact information, and take the T&E. The application form for Psychiatric Technician (Safety) is contained within the internet process; therefore, a standard state application is not necessary. You may apply and take the T&E on the internet by connecting to the following on-line instructions:

#### Psychiatric Technician (Safety)

[http://cphcs.hodesiq.com/bl\\_joblist.asp](http://cphcs.hodesiq.com/bl_joblist.asp)

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If you do not have internet access, there are public access internet terminals in over 150 California public libraries. Contact your local library for information as to where the nearest internet terminal is located and the policies related to usage.

The testing period for this examination is six (6) months. Once you have taken the examination, you may not retest for six (6) months.

If you have a disability and need special testing arrangements, please contact the California Correctional Health Care Services' Examination Services at (916) 691-5894 to make specific arrangements. Competitors must then retake the T&E to re-establish list eligibility.

#### ELIGIBLE LIST INFORMATION

The resulting eligible list will be established to fill vacancies within CCHCS. The names of successful competitors will be merged onto the eligible list in order of final scores, regardless of test date. Eligibility expires 12 months after it is established, unless the needs of the service and conditions of the list warrant a change in this period. Competitors must then retake the T&E to re-establish list eligibility.

#### VETERAN'S PREFERENCE AND CAREER CREDITS

Veteran's Preference will be awarded in this examination. All persons who successfully pass this examination, who qualify for, and have requested Veteran's Preference will be placed in Rank 1 of the respective eligibility list, regardless of score. Career credits will not be granted in this examination.



## GENERAL INFORMATION

Applications are available at the State's career website at [jobs.ca.gov](http://jobs.ca.gov), local offices of the Employment Development Department, the California Correctional Health Care Services, and at the California Department of Corrections and Rehabilitation.

If you meet the requirements stated in this bulletin, you may take this examination, which is competitive. Possession of the entrance requirement(s) does not assure a place on the eligible list. All candidates who pass the examination described in this bulletin will be ranked according to their scores.

Eligible Lists: Eligible lists established by a competitive examination, regardless of date, must be used in the following order: 1) sub-divisional promotional; 2) departmental promotional; 3) multi-departmental promotional; 4) service wide promotional; 5) departmental open; 6) open. When there are two lists of the same kind, the older must be used first.

The California Correctional Health Care Services reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revisions will be in accordance with civil service laws and rules and all competitors will be notified.

General Qualifications: Competitors must possess essential personal qualifications including integrity, initiative, dependability, good judgment, ability to work cooperatively with others, and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required. In open examinations, an investigation may be made of employment records and personal history, and fingerprinting may be required.

High School Equivalence: Equivalence to completion of the 12<sup>th</sup> grade may be demonstrated in any one of the following ways: 1) passing the General Educational Development (GED) test; 2) completion of 12 semester units of college-level work; 3) certification from the State Department of Education, a local school board, or high school authorities that the candidate is considered to have education equivalent to graduation from high school; or 4) for clerical and accounting classes, substitution of business college work in place of high school on a year-for-year basis (high school is four years).

Veteran's Preference: California law allows the granting of Veteran's Preference to any veteran, widow, or widower of a veteran, or spouse of a 100% disabled veteran who achieves a passing score in any Open examination to be ranked in the top rank of the resulting eligibility list. Directions to apply for Veteran's Preference are on the Veteran's Preference Application (CalHR 1093) which is available from Department of Human Resources at <http://jobs.ca.gov/Job/VeteransInformation> and the Department of Veterans Affairs at <http://www.calvet.ca.gov/>. Veteran's Preference is not granted once a person achieves permanent civil service status.

It is an objective of the State of California to achieve a drug-free work place. Any applicant for State employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the State, the rules governing civil service, and the special trust placed in public servants. Only individuals lawfully authorized to work in the United States will be hired.

For Current Examination Information, call  
(916) 691-5894 or 1-877-793-4473.

California Relay Service for the Deaf or Hearing Impaired:  
1-800-735-2929.

This bulletin cancels and supersedes all previously issued bulletins.

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