CALIFORNIA CORRECTIONAL
HEALTH CARE SERVICES

PHARMACIST I

OPEN – CONTINUOUS FILING

CONTACT INFORMATION ON THE WEB

www.cphcs.ca.gov

www.ChangingPrisonHealthCare.org

We are an Equal Employment Opportunity employer to all regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age, or sexual orientation.

Position Information
Positions currently exist statewide with the California Correctional Health Care Services.

A Pharmacist I prepares, manufactures, and dispenses drugs and pharmaceutical preparations; fills prescriptions; reviews patients' charts and medication regimens; participates in treatment team meetings; provides ongoing consultation to the treatment teams and to the Medical Review Committee; implements and/or maintains unit dose system; as required, supervises and instructs assistants in routine phases of the work; keeps records of drugs and narcotics as required by Federal and State laws; assists in the preparation of estimates and requisitions for the drugs, sundries and chemicals required, and keeps records of those received, on hand and dispensed; provides or assists with in-service training; supervises, instructs, and is responsible for nonprofessional assistants doing the routine, maintenance, and technical aspects of pharmaceutical work; and performs other related work.

Salary and Benefit Information
Currently, as of January 1, 2012: $9,246 - $10,193 per month

Through June 30, 2013, full-time employees' monthly pay will be reduced by 4.62% in exchange for eight (8) hours of leave. Part-time employees shall be subject to the pay reduction on a pro-rated basis consistent with their time base.

For a summary of benefits, visit the California Department of Human Resources at:
http://www.calhr.ca.gov/employees/pages/salary-and-benefits.aspx

Who Can Apply
All applicants who meet the education and/or experience requirements as stated below may apply.

Minimum Qualifications
Possession of a valid certificate of registration as a licentiate in pharmacy issued by the State Board of Pharmacy. (Individuals in their final semester of an accredited school of pharmacy or have graduated from an accredited school of pharmacy may be admitted to the exam, however, they must secure a valid certificate of registration as a licentiate in pharmacy before they will be considered eligible for appointment.)

Special Personal Characteristics: Willingness to work in a State institution, and freedom from communicable diseases; willingness to work as a team member with other professional staff; willingness to provide patient-oriented services.

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Minimum Qualifications (Continued)
Applicants possessing the required license/certificate at the time of application must show number, title, and expiration date on their examination application.

Examination Information
This examination will consist solely of an evaluation of each candidate's experience and/or education related to the duties of this position. For this reason, it is especially important that candidates accurately complete their applications. You are encouraged to list all experience(s) relevant to the "Position Information" and "Minimum Qualifications" shown on this bulletin. In order to obtain a position on the eligible list, a minimum rating of 70.00% must be attained.

How to Apply and Test
Submit an Examination Application (Std. Form 678) and Conditions of Employment (Form 631) for this examination.

By mail:
California Correctional Health Care Services
Selection Services Section, Bldg D1
P.O. Box 588500
Elk Grove, CA 95758

In person:
California Correctional Health Care Services
8280 Longleaf Drive
Suite 101 Drop Box
Elk Grove, CA 95758

If you are personally delivering your application, you must do so between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday. Do not submit applications to the California Department of Human Resources.

Only applications with an original signature will be accepted.

The testing period for this examination is six (6) months. Once you have taken the examination, you may not retest for six (6) months.

If you have a disability and need special testing arrangements, please contact the California Correctional Health Care Services' Selection Services Section at (916) 691-5894 to make specific arrangements. The State Application can be found at www.jobs.ca.gov.

Eligible List Information
The resulting eligible list will be established to fill vacancies within the California Correctional Health Care Services. Names of successful candidates are merged onto the list in order of final scores, regardless of date. Eligibility expires 12 months after it is established, unless the needs of the service and conditions of the list warrant a change in this period. Competitors must then retake the Education and Experience examination to re-establish eligibility.

Veterans Points and Career Credits

Veteran's Preference Points will be granted in this examination. Due to changes in the law, which were effective January 1, 1996, veterans who have achieved permanent civil service status are not eligible to receive Veteran's Preference Points. Career Credits will not be granted in this examination.

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General Information

Applications are available at the State's career website at jobs.ca.gov, local offices of the Employment Development Department, the California Correctional Health Care Services, and at the California Department of Corrections and Rehabilitation.

If you meet the requirements stated in this bulletin, you may take this examination, which is competitive. Possession of the entrance requirement(s) does not assure a place on the eligible list. All candidates who pass the examination described in this bulletin will be ranked according to their scores.

Eligible Lists: Eligible lists established by a competitive examination, regardless of date, must be used in the following order: 1) sub-divisional promotional; 2) departmental promotional; 3) multi-departmental promotional; 4) service wide promotional; 5) departmental open; 6) open. When there are two lists of the same kind, the older must be used first.

The California Correctional Health Care Services reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revisions will be in accordance with civil service laws and rules and all competitors will be notified.

General Qualifications: Competitors must possess essential personal qualifications including integrity, initiative, dependability, good judgment, ability to work cooperatively with others, and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required. In open examinations, an investigation may be made of employment records and personal history, and fingerprinting may be required.

High School Equivalence: Equivalence to completion of the 12th grade may be demonstrated in any one of the following ways: 1) passing the General Educational Development (GED) test; 2) completion of 12 semester units of college-level work; 3) certification from the State Department of Education, a local school board, or high school authorities that the candidate is considered to have education equivalent to graduation from high school; or 4) for clerical and accounting classes, substitution of business college work in place of high school on a year-for-year basis (high school is four years).

Veteran's Preference: California law allows the granting of Veteran's Preference Points in Open Entrance and Open, Nonpromotional Entrance examinations. Veteran's Preference Points will be added to the final score of all competitors who are successful in these types of examinations and qualify for and have requested these points. Credit in Open Entrance and Open, Nonpromotional Entrance examinations is granted as follows: 10 points for veterans, widows and widowers of veterans, and spouses of 100% disabled veterans; and 15 points for disabled veterans. Directions to apply for Veteran's Preference Points are on the Veteran's Preference Application (Std. Form 1093) which is available from State Personnel Board, 801 Capitol Mall, Sacramento, CA 95814 and the Department of Veteran's Affairs, P. O. Box 942895, Sacramento, CA 94295-0001.

It is an objective of the State of California to achieve a drug-free work place. Any applicant for State employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the State, the rules governing civil service, and the special trust placed in public servants. Only individuals lawfully authorized to work in the United States will be hired.

For Current Examination Information, call
(916) 691-5894 or 1-877-793-4473.

California Relay Service for the Deaf or Hearing Impaired:
1-800-735-2929.

This bulletin cancels and supersedes all previously issued bulletins.

CALIFORNIA CORRECTIONAL HEALTH CARE SERVICES
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NAME _____

CONDITIONS OF EMPLOYMENT (FORM 631) - CDCR ADULT LISTING ONLY

If you are successful in this examination, your name will be placed on an active employment list and referred to fill vacancies according to the conditions you specify on this form.

TYPE(S) OF APPOINTMENT YOU WILL ACCEPT

Please mark the appropriate box(es) - you may check "(A) Any" if you are willing to accept any type of employment.

☐ **(D) Permanent Full-Time** ☐ **(R) Permanent Part-Time** ☐ **(K) Limited-Term Full-Time** ☐ **(A) Any**

If all are marked and you receive an appointment other than permanent full-time, your name will continue to be considered for permanent full-time positions.

LOCATION(S) YOU ARE WILLING TO WORK

NOTE: California State Prison has been abbreviated to "CSP."

Please mark the appropriate box(es) of your choice. You will not be offered a job in locations not marked.

☐ (**5**) **ANYWHERE IN THE STATE - If this box is marked, no further selection is necessary.**

☐ *7238* ***UPPER NORTHERN REGION – If this box is marked, no further selection is necessary.***

ADULT FACILITIES:

☐ 0802 **Pelican Bay State Prison**
Crescent City, Del Norte County

☐ 1802 **California Correctional Center**
Susanville, Lassen County

☐ 1805 **High Desert State Prison**
Susanville, Lassen County

☐ *7231* ***NORTHERN REGION – If this box is marked, no further selection is necessary.***

ADULT FACILITIES:

☐ 0309 **Mule Creek State Prison**
Ione, Amador County

☐ 3423 **CSP, Sacramento**
Represa, Sacramento County

☐ 4804 **California Medical Facility**
Vacaville, Solano County

☐ 2102 **CSP, San Quentin**
San Quentin, Marin County

☐ 3400 **Headquarters**
Sacramento, Sacramento County

☐ 3404 **Folsom State Prison**
Represa, Sacramento County

☐ 3417 **Richard A. McGee Correctional Training Center**,
Galt, Sacramento County

☐ 3901 **Deuel Vocational Institution**
Tracy, San Joaquin County

☐ 4811 **CSP, Solano**
Vacaville, Solano County

☐ 5505 **Sierra Conservation Center Conservation Camp Facility**
Jamestown, Tuolumne County

☐ *7232* ***CENTRAL REGION – If this box is marked, no further selection is necessary.***

ADULT FACILITIES:

☐ 1015 **Pleasant Valley State Prison**
Coalinga, Fresno County

☐ 1513 **Wasco State Prison Reception Center,**
Wasco, Kern County

☐ 1514 **North Kern State Prison**
Delano, Kern County

☐ 1522 **Kern Valley State Prison**
Delano, Kern County

☐ 1605 **Avenal State Prison**
Avenal, Kings County

☐ 1606 **CSP, Corcoran**
Corcoran, Kings County

☐ 2003 **Central California Women's Facility**
Chowchilla, Madera County

☐ 2004 **Valley State Prison for Women**
Chowchilla, Madera County

☐ 2701 **Correctional Training Facility**
Soledad, Monterey County

☐ 2708 **Salinas Valley State Prison**
Soledad, Monterey County

☐ 4005 **California Men's Colony**
San Luis Obispo, San Luis Obispo County

☐ 1608 **California Substance Abuse Treatment Facility,**
Corcoran, Kings County

☐ *7233* ***SOUTHERN REGION – If this box is marked, no further selection is necessary.***

ADULT FACILITIES:

☐ 1307 **Calipatria State Prison**
Calipatria, Imperial County (North)

☐ 1308 **Centinela State Prison**
Imperial, Imperial County (South)

☐ 1503 **California Correctional Institution**
Tehachapi, Kern County

☐ 1995 **CSP, Los Angeles**
Lancaster, Los Angeles County

☐ 3310 **California Rehabilitation Center**
Norco, Riverside County

☐ 3313 **Chuckawalla Valley State Prison**
Blythe, Riverside County

☐ 3329 **Ironwood State Prison**
Blythe, Riverside County

☐ 3612 **California Institution for Men**
Chino, San Bernardino County

☐ 3613 **California Institution for Women**
Corona, San Bernardino County

☐ 3715 **R. J. Donovan Correctional Facility at Rock Mountain**
San Diego, San Diego County

Please notify California Correctional Health Care Services promptly of any changes of address or availability for employment at the following address: CCHCS, Selection Services Section, D1, P.O. Box 588500, Elk Grove, CA 95758.